

# BRADFORD

## BIRTH TO 19

### Bradford Birth to 19 - Apprenticeship Tutor/Assessor SEND pathway

<b>Start Date</b>	July 2025 or earlier
<b>Location</b>	<p>Our roles involve a mixture of office and home-based working (hybrid). The Office address is:</p> <p>St Edmund's Nursery School Washington Street Girlington Bradford BD8 9QW</p>
<b>Short Description</b>	<p>We are seeking a dedicated and experienced Tutor/Assessor to join our dynamic apprenticeship team. The successful candidate will be responsible for delivering high-quality education and assessment to students pursuing qualifications in Level 3 Teaching Assistant with SEND pathway. The post will be to act as lead tutor on the Level 3 Teaching Assistant with SEND pathway, however there will be opportunity to contribute to our Early Years and Teacher apprenticeships. This role involves planning and delivering lessons, assessing learners' progress, and providing support and guidance to ensure they achieve their full potential.</p> <p>Ideally, we are looking for a qualified and experienced Tutor/Assessor but more important to us is the specialist knowledge and experience of working in SEND, which may include special schools.</p> <p>We will happily support appropriately qualified candidates with professional development, including the opportunity to achieve assessor qualifications.</p>
<b>Annual Salary</b>	SO1 – 33,366 to 35,235 depending on qualification and experience. This is a permanent all year-round position. Full-time and part-time posts available. A secondment arrangement will be considered.

## Who is Bradford Birth to 19?

Founded on the principles of social enterprise, Bradford Birth to 19 is committed to driving forward social mobility, from the first days of a child's life. For us, that means working in partnership with agencies and families, to provide place-based, whole-child offers which help children and young people to achieve their potential, and lead successful, healthy lives.

Bradford Birth to 19 is an organisation which has grown over the past decade so that it is now making a significant contribution to learning and health outcomes for children and young people in Bradford and West Yorkshire. Founded in 2013, and growing from an outstanding school, Bradford Birth to 19 now has a national profile, with impact being seen across the UK.

### Bradford Birth to 19 is made up of:

Birth to 19 Apprenticeship Academy



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Bradford Birth to 19 SCITT

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50 Things to Do Before You're Five

50 Things to Do Ages Five to Eleven

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Early Years Stronger Practice Hub

## **Bradford Birth to 19's current offer**

- ★ Birth to 19 Apprenticeship Academy currently offers programmes for apprentices in the following areas:
  - Level 2 Early Years Practitioner
  - Level 3 Early Years Educator

- Level 3 Teaching Assistant
- Level 3 Teaching Assistant with SEND pathway
- Level 6 Post-Graduate Teacher Apprenticeship
- ★ Bradford Birth to 19 SCITT supports graduates wanting to gain Qualified Teacher status in the primary and secondary age-phases, and schools wanting to recruit high-quality teachers. We work with typically 100 trainees a year.
- ★ Birth to 19's Institute for the Early Years provides professional development and quality improvement support for schools and Early Years settings, local authorities and health services, focused on children from birth to five years old. This includes acting as the Early Years Stronger Practice Hub for the DfE in West and South Yorkshire.
- ★ Our 50 Things initiative helps local government, Multi Academy Trusts and health agencies to improve their support for parents and children from birth to 11.

## **Local and national reach**

Bradford Birth to 19 works with schools, Early Years settings, universities, health, the charity sector, and local & national government partners with the aim of making Bradford a better place to grow up. Whilst much of our work is with schools and settings, we also work with parents, the voluntary sector, health and community groups to support a range of community regeneration initiatives across the district. We work collaboratively with over 600 nursery, primary, special and secondary schools, private and voluntary early years providers and charities locally and nationally. We are held up as a model of outstanding leadership within the Early Years and in parent partnership. We have a strong record of success in Initial Teacher Training, through our Bradford Birth to 19 SCITT.

Nationally, our SCITT works to support initial teacher training in the Bristol and Liverpool areas. Our 50 things offer is cascaded into 23 areas across The British Isles. Birth to 19 as a whole maintains an active interest in developing and influencing policy across a range of areas of critical importance to the country's children, young people and their families.

## **Bradford Birth to 19 Tutor/Assessor SEND pathway**

An opportunity has arisen for a Tutor/Assessor to join our fantastic team at Birth to 19 Apprenticeship Academy.

### **Key accountabilities:**

- Plan, prepare, and deliver engaging lessons to apprenticeship cohorts, especially SEND pathway.
- Develop and utilise a variety of teaching methods and resources to cater to different learning styles.
- Provide one-on-one and group tutoring sessions to support students, addressing

individual needs and learning goals.

- Assess learners' work against awarding body standards and criteria.
  - Provide constructive feedback and guidance to students to support their learning and development.
  - Maintain accurate and up-to-date records of student progress and assessments.
  - Ensure all teaching and assessment practices comply with relevant regulations and standards.
  - Participate in internal and external quality assurance activities.
  - Keep up-to-date with developments in Education and incorporate best practices into teaching and assessment.
  - Engage in continuous professional development to enhance teaching and assessment skills.
  - Participate in recruitment, delivery and development of courses and cohorts.
- Plan, deliver and support Functional Skills sessions for learners who are working towards Maths and English qualifications.

## **Benefits and Outcomes**

Working with us is unique! We are a supportive, values-driven organisation. We are small enough to be able to innovate quickly, and to ensure all who work with us are valued and nurtured; and large and successful enough to have influence with and be supported by local and national decision-makers. Benefits include:

- 29 days annual leave per year plus bank holidays
- Clear performance expectations and opportunity to increase salary banding annually
- Training and personal development opportunities

The post we are advertising is as a result of sustained growth, and will be a new addition to the team.

Our organisation supports the local economy, and we expect all our staff to support our belief that children and young people should be at the centre of everything we do. This means a commitment to community cohesion and social mobility for all.

## **You, Your Skills & Experience**

You should be comfortable working in an evolving and rapidly changing environment, therefore if you're innovative, curious, and not afraid of a challenge, we'd love to hear from you.

## **Qualifications**

### **Essential**

- A teaching qualification (e.g. PGCE, Cert Ed, or equivalent)
- GCSE English & Maths equivalent to Grade C/4 or above

### **Desirable**

- Assessor qualification (e.g. CAVA, TAQA, A1, or equivalent).
- A recognised qualification in Early Years or Education (e.g. Level 3 or above in Early Years, Childcare, or Teaching Assistant field).

## **Knowledge, Skills & Experience**

### **Essential:**

- Experience of teaching and/or supporting students with SEND
- Enthusiasm for teaching with the ability to motivate and inspire students.
- A passion for education with a commitment to student success.
- Ability to plan, prepare, and deliver high-quality teaching sessions. ● Skilled in using a variety of teaching methods to accommodate different learning styles.
- Competent in assessing learners' work accurately and providing constructive feedback.
- Ability to maintain accurate and up-to-date records of student progress and assessments.
- Proficient in using administrative tools and educational technology. ● Strong interpersonal skills with the ability to build rapport with students, colleagues and recruiting employers.
- Commitment to safeguarding and promoting the welfare of students.
- Excellent verbal and written communication skills
- Effective listening skills to understand and address students' needs.
- Strong organisational and time-management skills.

### **Desirable:**

- Experience of teaching or supporting in a Special School or Designated Specialist Provision
- Proven experience in teaching and assessing apprenticeship qualifications.
- Strong knowledge of SEND and relevant legislation.
- High level of accuracy and attention to detail.
- Commitment to continuous improvement and professional development.
- Ability to work independently and innovatively as part of a team.

- Willingness to adapt to changing circumstances and requirements with the ability to work flexible hours when necessary.

## **Grade & Salary**

Depending on qualifications and experience, this role is graded at SO1 (33,366 to 35,235). Satisfactory Enhanced DBS clearance is required

## **Duration**

This is a permanent, all year-round post. Full-time and part-time posts available.

## **Application Instructions**

Please download the 'Application Form' from our website, and send the completed version to Abigail Traynor, [abigail.traynor@stedmundsbradford.org.uk](mailto:abigail.traynor@stedmundsbradford.org.uk).

It is essential you write a professionally laid out letter of application which tells us in detail how you meet the core requirements of the post.

Please ensure you demonstrate in your application how you match every area of the person specification, and tell us how your experience, knowledge and skills will help us grow and succeed.

**Closing Date:** noon Friday 4th July 2025

**Interview Dates:** w.c. Monday 7th July 2025

## **Eligibility**

You must be eligible to work in the UK for the duration of your employment. Information is available at <http://www.ukba.homeoffice.gov.uk/>

**Support for applicants with disabilities, impairments or health conditions** We want to make sure that all candidates have equal access to our recruitment and selection procedures. If you have a disability, impairment or long-term health condition that may affect your ability to submit an application, or if you need any adjustments to be able to



attend an interview, take part in the selection process or to carry out the job you are applying for, please contact [abigail.traynor@stedmundsbradford.org.uk](mailto:abigail.traynor@stedmundsbradford.org.uk). This will enable us to make any reasonable adjustments. Any information provided will not inform any part of the recruitment and selection process.